

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on June 24, 2019 is called to order at _____ p.m. in the ATS Media Center by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 20, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Eniale Beachem
William Cramer
Giovanni Cusmano
Craig Green
Venita Prudenti
Mary Renaud
Lisa Strutin
John Egan, President

ABSENT

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the regular board meeting held on June 3, 2019, be approved. (Appendix 1)

CARRIED:

- B. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the executive session held on June 3, 2019 be approved. (Appendix 1A)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT

V. ACKNOWLEDGEMENTS

- Teacher of the Month – Sauter
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

| GRADE | NAME | AWARD |
|-------|-------------------|----------------|
| K | Avery Kimble | Responsibility |
| 1 | Tyler Green | Citizenship |
| 2 | Jacob Dell | Respect |
| 3 | Sabrina D'Alessio | Responsibility |
| 4 | Amadis Kaja | Caring |
| 5 | Stephanie Squeri | Caring |
| 6 | Emma Freeborn | Caring |
| 7 | Brandon Pohle | Caring |
| 8 | Lucas Sanchez | Caring |

VI. PRESENTATIONS

Barbara Lewthwaite: Rutherford Hall Update

VII. PRESIDENT'S REPORT

VIII. COMMITTEES REPORTS

- A. Operations:** J. Britt - Chair
- B. Human Resources:** G. Cusmano – Chair
- C. Education:** C. Green - Chair
- D. Governance:** V. Prudenti - Chair
- E. Town Council Liaison:** J. Egan and J. Britt
- F. Rutherford Hall Liaison:** L. Strutin and M. Renaud

OTHER DISTRICT

- G. Hackettstown Board of Education Representative – G. Cusmano**

IX. SUPERINTENDENT'S REPORT

A. HIB - Monthly Update

Current Month – April

0 Investigations – 0 HIB

1 Out-of- School Suspensions - 0 In-School Suspensions

Previous Month – March

3 Investigation – 3 HIB

0 Out-of-School Suspensions - 2 In-School Suspension

B. Enrollment by Grade

| Student Enrollment for Allamuchy Township School District | | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE |
| K | 50 | 51 | 52 | 52 | 51 | 51 | 50 | 50 | 50 | 50 |
| 1 | 50 | 51 | 52 | 51 | 53 | 52 | 53 | 53 | 53 | 53 |
| 2 | 45 | 46 | 46 | 46 | 46 | 46 | 46 | 47 | 47 | 47 |
| 3 | 54 | 54 | 54 | 54 | 52 | 52 | 52 | 52 | 52 | 52 |
| 4 | 38 | 38 | 39 | 39 | 39 | 39 | 39 | 38 | 38 | 38 |
| 5 | 40 | 40 | 40 | 40 | 41 | 41 | 41 | 41 | 40 | 40 |
| 6 | 54 | 54 | 54 | 54 | 56 | 56 | 56 | 57 | 56 | 56 |
| 7 | 44 | 44 | 45 | 45 | 45 | 45 | 44 | 43 | 43 | 43 |
| 8 | 46 | 46 | 46 | 46 | 46 | 46 | 46 | 47 | 46 | 46 |
| PSD | 7 | 8 | 8 | 7 | 6 | 8 | 8 | 11 | 11 | 11 |
| Total | 428 | 432 | 435 | 434 | 435 | 436 | 435 | 439 | 436 | 436 |
| 9 th | 38 | 38 | 40 | 40 | 41 | 41 | 40 | 40 | 40 | 40 |
| 10 th | 32 | 32 | 31 | 33 | 32 | 32 | 31 | 31 | 31 | 31 |
| 11 th | 32 | 32 | 31 | 31 | 31 | 32 | 31 | 31 | 31 | 31 |
| 12 th | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 |
| Total | 144 | 144 | 144 | 146 | 146 | 147 | 144 | 144 | 144 | 144 |
| GT | 572 | 576 | 579 | 580 | 581 | 583 | 579 | 583 | 580 | 580 |

SUPERINTENDENT’S REPORT

OPERATIONS:

- **Mountain Villa Campus/Allamuchy Township School**
 - The custodial staff is prepared and ready to complete the work for the summer in both buildings.
 - We will be completing asbestos work at ATS in the area near the learning lab. The work is schedule to start sometime after the week of July 15th
 - The Outdoor Classroom Kiosk at MVS has been completed.
 - Security Grant has been submitted and we are awaiting the results of that Grant. We will begin with completing the first phase of the security project this summer.
 - Zonar has been installed on all but one bus. This will allow for greater efficiency and effectiveness with our fleet of buses.
 - We will be assisting Hackettstown with their bussing starting in the fall. The jointure will allow for Hackettstown to secure bussing and Allamuchy will provide the bussing. This is an awesome shared service arrangement.
- **Rutherford Hall**
 - The YMCA of Randolph and Morristown, have scheduled 18 visits to Rutherford Hall. The fee charged to them will be \$7/camper and will be

| |
|---|
| <p>billed to them monthly. We expect approximately 30 campers per visit. Great job by Nick Serraino and Laurie Rapisardi for coordinating the visits.</p> <ul style="list-style-type: none"> ○ We are working on the following Construction Projects at Rutherford Hall <ul style="list-style-type: none"> ▪ Schematic Drawings are being completed for the ADA Bathrooms at Rutherford Hall. ▪ Several projects related to the Allamuchy Pond in connection with the New Jersey State Parks System. |
| <p>HUMAN RESOURCES:</p> <ul style="list-style-type: none"> • We have posted for the following positions <ul style="list-style-type: none"> ○ Part-Time LDTC ○ Additional Bus Drivers (as needed) ○ Schedule “A” positions ○ Part-Time Custodial Position dedicated to Rutherford Hall |
| <p>EDUCATION:</p> <ul style="list-style-type: none"> • Allamuchy Township School/Mountain Villa School • Moving up ceremonies and awards ceremonies for all grades was very successful along with the 8th Grade Graduation. Thank you to all the staff for everything that they do to make it a very special for our students. • We have analyzed the data from the survey to the community. In addition, we have shared with the staff the opportunity to develop afterschool activities and outside of afterschool activities. • 2019-2020 School Calendar was discussed and revised • Strategic Planning action plan will be developed in July |
| <p>GOVERNANCE:</p> <ul style="list-style-type: none"> • Policy Review <ul style="list-style-type: none"> ○ Revised Vacation Policy 4433 for second reading |
| <p>ALLAMUCHY TOWNSHIP</p> <ul style="list-style-type: none"> • No Report |
| <p>HACKETTSTOWN HIGH SCHOOL</p> <ul style="list-style-type: none"> • We have discussed a more collaborative approach regarding our students attending the High School. With that said, <ul style="list-style-type: none"> ○ New 9th grade students will be attending an orientation on June 24th 2019 for the day. ○ High School Graduation is on Wednesday, June 26th starting at 5:00 PM |
| <p>OTHER:</p> <ul style="list-style-type: none"> • Legal Update in Executive Session |

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Budget Adjustments

Moved by _____ and seconded by _____ .
BE IT RESOLVED to approve the following budget adjustment(s):

| | | |
|--------------------------|---------|--------------|
| Expense Budget Transfers | Fund 10 | \$ 50,351.37 |
|--------------------------|---------|--------------|

(Appendix 2)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the general account bills list check #30278 through #30353 for a total amount of \$784,958.81 be approved for payment.
(Appendix 3)

CARRIED:

C. Student Activity

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Student Activity Account in the amount of \$54,267.32 Investors Bank balance as of 5/31/19.
(Appendix 4)

CARRIED:

D. Willowglen Academy

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the tuition contract with Willowglen Academy for HS student #2419, tuition \$86927.40 effective July 1, 2019 to June 30, 2020, Personnel Aide \$19,950 July 2019 to June 2020.

CARRIED:

E. Asbestos Abatement

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to award the Asbestos Removal Project as prepared by RK Environmental to Bako Construction and Restoration, Inc for the base Quote to remove pipe wrap and VAT at a lump sum fee of \$23,400.00.
(Appendix 5)

CARRIED:

F. Ancillary Agreement

Moved by _____ and seconded by _____ .
BE IT RESOLVED, To approve the Ancillary Agreement from Sussex County Educational Services Academy for the 2019/2020 school year.
(Appendix 6)

CARRIED:

G. Comprehensive Equity Plan

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan and to submit the proposed Comprehensive Equity Plan to the Warren County Department of Education Office.
(Appendix 7)

CARRIED:

H. Educational Polish Corp.

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Educational Polish Corp. contract for the 2019-2020 school year at a rate of \$325.00 per day.

CARRIED:

I. Tuition

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following tuition rates for the 2019-2020 school year. These rates to apply to students received into the Allamuchy school district.

| | |
|--|-----------|
| MD program tuition | \$ 22,500 |
| Pre-school disabilities tuition | \$ 14,750 |
| Full Day K tuition | \$ 6,700 |
| Elementary Middle School tuition | \$ 6,700 |
| Staff dependents (enrolled on or before June 30, 2019) | \$ 1,000 |
| Staff dependents (enrolled after July 1, 2019) | \$ 2,000 |

CARRIED:

J. Transfer of Current Year Surplus to Reserve Accounts

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2018-2019 audit, to certain Reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into certain Reserve accounts at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined the amounts not to exceed available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district’s School Business Administrator to make the transfers below consistent with all applicable laws and regulations.

| Reserve Account | Amount not to Exceed |
|------------------------|-----------------------------|
| Capital reserve | \$ 250,000.00 |
| Tuition reserve | \$ 150,000.00 |
| Maintenance reserve | \$ 250,000.00 |
| Emergency reserve | \$ 250,000.00 |

CARRIED:

K. Business Administrator Contract

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the School Business Administrator Contract for the period of 7/1/19 to 6/30/20 and to include the Business Administrator Interlocal Service Agreement. (Appendix 8)

CARRIED: .

L. Shared Services Agreement for School Psychologist

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the shared service contract with Knowlton Township Board of Education to share a School Psychologist. The agreement calls for a 50% split or a 0.5 FTE which is \$39,532. Agreement runs from July 1, 2019 to June 30, 2020.

CARRIED:

M. Randolph YMCA Management Contract

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the Management contract between Randolph YMCA and Allamuchy Township School District for the 2019/2020 school year. (Appendix 9)

CARRIED:

N. Greater Morristown YMCA Management Contract

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the Management contract between Greater Morristown YMCA and Allamuchy Township School District for the 2019/2020 school year. (Appendix 10)

CARRIED:

O. Joint Transportation Agreement

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the Joint Transportation Agreement with the Hackettstown Board of Education for the 2019/2020 school year. (Appendix 11)

CARRIED:

P. Monthly Certification of Budget

Moved by _____ and seconded by _____ .

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of April 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 30, 2019 with a total Governmental Funds Account cash balance of \$1,270,858.98. (Appendix 12)

CARRIED:

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Summer Camp Workers at Rutherford Hall

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following camp counselors for the summer of 2019

- Eric Freedman
- Douglass Gillespie
- David Smith
- Eli Freedman
- Samantha Johnson
- Gordon Gillespie
- Madison Rhine
- Connor Pass
- Catherine Hayes
- Alyssia Rapisardi (pending fingerprinting & background check)

CARRIED:

B. Supervisor of Student Support Services

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Julie Profito as the Supervisor of Student Support Services for the 2019/2020 School year.

CARRIED:

C. Summer Custodian

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following for p/t summer custodial work effective 7/1/19.

Lynn Quinto at \$13.00 an hour
Owen Patterson at \$11.50 an hour
Gareth Patterson at \$11.50 an hour

CARRIED: .

D. Abilities – Custodial Internship

Moved by _____ and seconded by _____.

BE IT RESOLVED, to enter into agreement with Abilities to allow students between the ages of 14 and 21 to work on an internship at no cost to the district. (Appendix 13)

CARRIED:

E. Tuition Student

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Mia Mullins-Montane and Sean Hall as tuition students for the 2019/2020 school year, as per the approved updated tuition rate chart.

CARRIED:

Education

A. Final 2019/2020 School Calendar

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the 2019-2020 School Calendar.
(Appendix 14)

CARRIED:

Governance

A. HIB Report

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to accept the HIB Report from the Board of Education meeting held on June 3, 2019.

CARRIED:

B. Policies Second Reading

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the second reading for the following policy.

4433 Vacations
(Appendix 15)

CARRIED:

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____ .

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- Superintendent’s evaluation
- Update on L.M. o/b/o J.M. & J.M. vs. ABoE
- Update on M.A. o/b/o K.A. vs. ABoE

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____ .

BE IT RESOLVED, that the Board of Education has been in executive session for minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to adjourn.

CARRIED:

Time: _____ p.m.